

WRITING SKILLS SOLUTIONS - QUESTION 4 (PART A)

Q4 (A). As Riya/Raman, the President of your school's Nature Club, you have observed that many students in nearby villages are unaware of the importance of protecting the environment. You believe that forming Nature Clubs in rural schools can encourage students to participate in tree plantation, waste management, and water conservation activities.

Write a letter to the District Education Officer of your district, in about 120 words, explaining the importance of environmental awareness and requesting the establishment of Nature Clubs in rural schools.

Nature Club

ABC Public School

Delhi

7 September 2026

The District Education Officer

Department of Education

Delhi

Subject: Request to establish Nature Clubs in rural schools

Sir/Madam,

The Nature Club in our school has successfully inspired students to actively protect the environment through tree plantation, waste management, and water conservation drives. This initiative has created eco-friendly habits and strong environmental responsibility among our students.

However, many students in nearby rural schools still lack awareness about basic environmental issues. Establishing Nature Clubs in rural schools will encourage these students to participate in practical green activities and build a sustainable future.

Therefore, I request you to set up Nature Clubs in all rural schools in our district to promote environmental awareness.

Yours sincerely,

Raman

President, Nature Club

WRITING SKILLS SOLUTIONS - QUESTION 4 (PART B)

Q4 (B). As Kanika/Karan, the Head Boy of Green Valley School, you have noticed a sharp rise in cases of online fraud, identity theft, and misuse of social media among students and senior citizens. You believe that spreading awareness about safe online practices is essential to protect people from cybercrime.

Write a letter to the Editor of a national daily in about 120 words, highlighting the importance of cyber safety awareness, explaining the risks of online scams, and suggesting practical measures such as digital literacy programmes, strong password practices, and awareness campaigns to ensure a safer digital environment.

Green Valley School

Delhi

7 September 2026

The Editor

The Times of India

Delhi

Subject: Importance of cyber safety awareness

Sir/Madam,

Through the columns of your esteemed newspaper, I wish to draw attention to the rising cases of cybercrime.

Online fraud, identity theft, and social media misuse are increasing rapidly. Students and senior citizens are becoming easy targets for online scammers. Therefore, spreading cyber safety awareness is essential to protect citizens from financial loss and personal harm.

Schools and community centers must conduct digital literacy programmes. People should use strong passwords and avoid sharing personal details online. Awareness campaigns can help citizens recognize fake links and online frauds.

I hope your newspaper will publish this letter to promote a safer digital environment.

Yours sincerely,

Karan

Head Boy