

A. Structure & Introduction

Pooja goes to work every day. She is always there from 8.30 until 4.30.

It is 11 o'clock now. **Pooja is** at work. At 11 o'clock yesterday, she **was** at work. At 11 o'clock tomorrow, she **will be** at work.

POSITIVE / NEGATIVE		QUESTIONS	
I / we / you / they he / she / it	will ('ll) / will not (won't) + be / win / eat / come etc.	will	(I / we / you / they / he / she / it) be? / win? / eat? / come? etc.

'll = will: I'll / you'll / she'll etc. | won't = will not: I won't / you won't / she won't etc.

B. Usage of will

We use **will** for the **future** (*tomorrow, next week* etc.):

- **Rahul** travels a lot. Today he is in Madrid. Tomorrow he **ll be** in Rome. Next week he **ll be** in Tokyo.
- You can phone me this evening. I **ll be** at home.
- We **ll probably go** out this evening.
- **Will** you **be** at home this evening?
- I **won't be** here tomorrow. (= I will not be here)

We often say **I think ... will ...**:

- I **think Neha will pass** the exam.
- I **don't think** it **will rain** this afternoon.

C. Will vs. Present Continuous (Arrangements)

We do *not* use **will** for things we have *arranged or decided* to do:

- We **re going** to the cinema on Saturday. (not 'We will go')
- I **m not working** tomorrow. (not 'I won't work')

D. Shall

You can say **I shall** (= I will) and **we shall** (= we will):

- I **shall be** late tomorrow. or I **will be** late tomorrow.

But do *not* use **shall** with *you / they / he / she / it*.

- **Rohan will be** late. (not 'Rohan shall be')