

A. I'll ... (Offers and Deciding at the Time of Speaking)

You can use **I'll ... (I will)** when you **offer** or **decide** to do something:

- 'My bag is very heavy.' → 'I'll **carry** it for you.'
- 'I'll **phone** you tomorrow, OK?' → 'OK, goodbye.'

We often say **I think I'll ... / I don't think I'll ...** when we decide to do something:

- I'm tired. I **think I'll go** to bed early tonight.
- It's a nice day. I **think I'll sit** in the garden.
- It's raining. I **don't think I'll go** out.

Do not use the present simple (I go / I phone) in sentences like these: I'll phone you tomorrow, OK? (not 'I phone you')

B. What NOT to use I'll for

Do *not* use **I'll ...** for something you decided *before*:

- I'm **working** tomorrow. (*not 'I'll work'*)
- There's a good film on TV tonight. I'm **going to watch** it. (*not 'I'll watch'*)
- What **are** you **doing** at the weekend? (*not 'What will you do'*)

C. Shall I ... ? / Shall we ... ?

Shall I/we ... ? = Do you think this is a good thing to do? Do you think this is a good idea?

- It's very warm in this room. **Shall I open** the window?
- '**Shall I phone** you this evening?' → 'Yes, please.'
- I'm going to a party tonight. What **shall I wear**?
- It's a nice day. **Shall we go** for a walk?
- Where **shall we go** for our holidays this year?
- 'Let's go out this evening.' → 'OK, what time **shall we meet**'?